



MAHAVITARAN
Maharashtra State Electricity Dist.Co.Ltd
(A Govt. of Maharashtra Undertaking)
CIN : U40109MH2005SGC153645
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HRD/O&M/F.No.5
Maharashtra State Electricity Distribution Co.Ltd.
Estrella Batteries Expansion Building,
Ground Floor, Plot No. 1, Dharavi Road
Matunga, **Mumbai – 400 019.**
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ADMINISTRATIVE CIRCULAR NO. 541 DATE 21 / 06 / 2016

Sub : Transfers – Delegation of powers thereof.

Read : Administrative Circular No. 194 dated 20/11/2008.

The guidelines to effect the transfers of employees working in the Company and the Transfer Committee for recommendation of transfers of employees has been constituted vide Administrative Circular No. 514 dated 10/08/2015.

2. Considering the numbers of transfers of employees, the Chairman and Managing Director in consultation with Director (Finance), Director (Projects) and Director (Operations) has accorded approval to delegate the powers for considering the postings on promotion, transfers and cancellations/ modifications in respect of Pay Group II & III State wise seniority employees and which are to be finalized at the Corporate Office level, to the concerned Functional Director.
3. This Administrative Circular shall come into force with immediate effect.
4. This Administrative Circular is available on Company's R-APDRP Portal.

(Sandesh E. Hake)
Chief General Manager (HR)